

**MEMORANDUM OF AGREEMENT
BETWEEN
FACULTY OF MEDICINE
UNIVERSITAS MUHAMMADIYAH
AND
SCHOOL OF MEDICINE,
TEHRAN UNIVERSITY OF MEDICAL SCIENCES**

January 31th, 2024, It has been agreed by and between:

1. **Dr.dr. Muhammad Anas, Sp.OG** : Vice Dean of Education, Student, and Cooperation of Faculty of Medicine, Universitas Muhammadiyah Surabaya, hereinafter referred as **FIRST PARTY.**

2. **Dr Mohammad Reza Keramati** : Vice Dean of International Affairs, School of Medicine, Tehran University of Medical Science, hereinafter referred as **SECOND PARTY.**

The first party and second party are hereinafter jointly referred to as the “Parties” and individually as the “Party” in this MoA document.

By the grace of Allah Subhanahu Wa ta’ala and based on their desire to work together in the Implementation of various academic fields, the Parties jointly come to an agreement with the following conditions:

Article 1: Purpose and Objectives

- (1) The purpose of this MoA is to carry out cooperation in an integrated, synergistic and sustainable manner;
- (2) The objectives of this MoA are to improve and develop academic areas such as the Implementation of Student Exchange, Lecturer Exchange ,and health services.

Article 2: Students and Academic Staff Exchange

The purpose of this Agreement is to establish terms and conditions in the exchange program (hereinafter referred to as the Program) for participants of both Universities (hereinafter referred to as the Program participants).

The receiving university is responsible for a number of actions to implement the program:

- 1) To provide the Sending University with complete information about academic, financial and administrative terms of the participation in academic programs offered by the Receiving University;
- 2) To assist in solving visa issues of the Program participants;
- 3) To provide the Program participants with the necessary administrative support (accommodation, help in concluding contracts of medical and other insurance)
- 4) To provide the Program participants with access to regular courses within the main academic programs;

- 5) To provide the Program participants with access to the library and other University resources, means of communication (Internet, e-mail), sports and cultural facilities of the University on the terms that are in effect at the Receiving University;
- 6) To appoint an academic advisor to be responsible for the implementation of the individual academic plan of the Program participants;
- 7) To issue an academic transcript for each Program participant upon completion of his/her period of studies.
- 8) To provide all fees related to teaching staff exchange programs, who are expected to teach or lecture in academic subjects, such as visa, flight or accommodation fees.
- 9) To provide the accommodation for visiting authorities from each Party

In order to implement the activities within the Agreement the Sending University shall do the following:

- 1) To inform potential Program participants about academic, financial and administrative terms of the participation in academic programs offered by the Receiving University;
- 2) To establish selection criteria and choose the Program participants from eligible students in accordance with the Program requirements;
- 3) To provide Receiving University with the information on the Program participants in a timely manner for issuing official visa invitations according to the laws of the country of the Receiving University;
- 4) To provide the Receiving University with the full set of documents necessary for adequate enrolment of the Program participants according to regulations of the Receiving University;
- 5) recognize periods of Program participants upon completion of his/her period at the Receiving University.

Number of the Program participants

Each Party is willing to accept every year up to 5 participants from the partner University for a one-semester program at the Receiving University. If the number of participants exceeds, both Parties must agree upon that number. The mobility period may be extended if approved by both Universities. It is expected that the number of the Program participants shall be equalized throughout the period of this Agreement's validity.

Duration of the Program

The maximum duration of studies in the Receiving University shall not exceed two semesters.

Selection of Program participants

Specialists, Postgraduate fellows, bachelor's, master's and doctoral students of Muhammadiyah Universities are eligible for participation in the program as well as Specialists, Postgraduate fellows, bachelor's, master's and doctoral students of Tehran University of Medical Sciences (TUMS). Prior to the exchange period, participating students must have completed two semesters at their Sending University for specialists and bachelor students and one complete semester for master and doctoral students, have good academic records and meet the language requirements of the Receiving University.



The sending University is responsible for selecting Program participants. The Receiving University reserves the right to make the final admission decision.

Status of Program participants

Program participants remain enrolled at the Sending University and are not entitled to receive diplomas at the Receiving University.

Less than one-year educational training is supposed as a short course and it is no degree and a certificate will be issued.

Fees and costs

The Receiving University Charges Program participants neither application, nor tuition fees, including semester and other costs. If applicable, tuition fees are paid in the sending University.

Academic program

Each program participant must obtain approval for his/her personal study program from the corresponding subdivision of both Universities. The personal study program must contain all the activities in compliance with the goals and objectives of the personal training of the Program participant. Program participants must submit the approved Learning Agreement before arriving at the Receiving University. The transfer to the personal study program is regulated by internal policies and procedures of sending University.

Funding

All expenses, including accommodation costs, insurance, and expenses regarding the Program procedures are to be covered by Program participants or sending University. Receiving University provides all the necessary assistance to Program participants with medical insurance and migration procedures. The Universities may undertake further steps to financially and otherwise support the Program.

For scholarships, applicants should apply and the selection decision is made either by the local selection committee directly

Recognition of study

The Receiving University shall issue an academic transcript for each Program participant upon completion of his/her period of studies stating the attended courses, academic hours/ECTS credits and grades received. Recognition of study periods abroad is subject to Regulations of Partner Universities. Parties shall provide any further information that would facilitate the process of recognition.

Article 3: Webinars and Seminars

The Parties all financial arrangements of webinars shall be negotiated. The Parties will endeavor to choose the best paid or free webinar platforms for engagement and medical knowledge growth.

(The first webinar on Tropical Diseases will be held on March 2024 with 10 presentations from two parties.)

Article 4: Digital Health Collaboration

The Parties will make every reasonable effort to encourage direct contact and cooperation between the digital health department of TUMS medicine school and Universitas Muhammadiyah Surabaya and different points of care under the

provisions of this MOU, and endeavor to cooperate in the fields of digital health technologies transfer especially in telehealth services with which the parties are concerned. The Parties agree on the following general forms of cooperation within spheres of mutual interests:

1. Exchange of staff and students in the field of digital health both in M.Sc. and Ph.D. Degrees in the field of digital health;
2. Developing proposals for postgraduate transfers and dual diploma degree programs in digital health;
3. Evaluation, design and propose the establishment plan for advanced digital health technologies in the Indonesian healthcare system especially telehealth approaches by Iranian delegates via site visits;
4. Provides the Universitas Muhammadiyah Surabaya hospitals with a centralized telehealth system with detailed on demand features;
5. Implement and execute a pilot telehealth system in East Java with the tele monitoring for assessment of prevention indicators;
6. Developing proposals for possible joint research and technology developments in the field of digital health;
7. Encourage academic visits by faculty members delegates and pilot university-provided a pilot study in Muhammadiyah University Surabaya in digital health-related applications;
8. Establishment and management of a central monitoring system for telehealth service delivery during a nationwide point of care with real-time and online dashboards.
9. All the fees related to article number 5 should be negotiated by both Parties.

Article 5: RIGHTS AND OBLIGATIONS

- (1) The Parties are willing to provide the necessary resources in the implementation of the program.
- (2) The Parties are willing to provide information and various data that is needed in the implementation of the program.
- (3) The Parties willing to help each other in the implementation of the program.
- (4) The Parties have had the right to benefit from this cooperation in accordance with the agreement.
- (5) In more detail in order to practice the programs will be discussed and agreed upon by the Parties when the program started.

Article 6: DURATION AND TERMINATION

- (1) This MoA shall enter into force and effect for a period of 5 (five) years from the date of its signature and can be extended based on the agreement of the Parties;
- (2) Any party may extend this MoA by providing no later than six (6) months prior written notice to the other Parties;
- (3) In the event that the provisions referred to in paragraph (2) are not fulfilled, this MoA is automatically terminated according to the time period.

Article 7: DISPUTE RESOLUTION

- (1) If there is a dispute in the implementation of this MoA, the Parties agree to settle it by consensus;
- (2) If what is agreed by paragraph (1) does not reach a consensus, the Parties agree to settle disputes in accordance with the applicable laws and regulations.

Article 8: MISCELLANEOUS

Any outstanding matters or additional requirements in this MoA will be further regulated in the additional agreement (addendum), which is an integral part of this MoA.

Article 9: CLOSING PROVISION

This MoA was made and signed on January 31st, 2024 as stated at the beginning of this document, in duplicate 2 (two) each has the same sound, is sufficiently stamped and has the same legal force to be used properly.

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SCIENCES**

Dr Mohammad Reza Keramati, MD

M. R. Keramati
Vice Dean of International Affairs,
School of Medicine,
Tehran University of Medical Sciences