

Instructions for Online Exams

It is notified that online exams are carried out according to the plans made by esteemed educational Deputy and Esteemed Head of Development Center-Medical School according to the following regulations and procedures:

- The online exam are held in the electronic exam platform of Tehran University of Medical Sciences at <https://exam.tums.ac.ir>.

- The learner will enter the system at the appointed time, and will enter the exam environment with user name and password that has already been provided to them.

- learners are required to receive their entrance card (which includes full name and details of the exam) 24 hours before the start of the exam on the first page of the exam system.

- Simultaneously with receiving the exam card through the exam system, the learner will receive the exact time of the exam, the specifications of the exam, the number of questions, and the time to answer each question.

- Read the exam rules and regulations On the first page of the exam system, before the exam.

- To reduce the possibility of unexpected events, it is recommended students turn on their device half an hour before the exam. Although it is possible to answer via cell phone, but it is strongly recommended to use laptop and tablet to facilitate participation in the exam.

- If internet is disconnected during the exam, it will be possible to refresh the page, re-enter the exam site and answer the questions. It should be noted that this is possible as long as the exam is not completed, and the exit or completion button has not been put, and it is obvious that it is not possible for students to return to the questions during the Internet is disconnected. The definite duration of the

Internet disconnection will not be added to the total exam time. If there is a possible problem with the system and the exam server, the previous questions will be answered, saved, and the questions will be displayed as soon as the problem is resolved. Obviously, in this case, the total exam time will be calculated by adding the server shutdown time.

- Each time the screen displays only one question. After answering each question, it is not possible to return to previous question or questions. Random question distribution methods will be used to keep the exam more secure.

- Although choosing the wrong option does not have a negative mark, it is still possible not to select an option in one question and go to the next question.

- exam time is calculated based on the following items:

- 1: a maximum of 45 second for each Multiple choice questions.

- 2: 45 seconds for each short question.

- 3: Due to the separation of the descriptive exam booklet, the time of answering the descriptive questions varies and is determined and informed by the question designer based on the volume of the required answer.

- Learners will be allowed to enter the system up to 5 minutes after commencement time. Obviously, delay beginning the exam will reduce the overall exam time for you.

- Questionnaire and key questions are available half an hour after the exam on the exam site by logging in to the user panel.

- How to object to questions or key of the exam: in the exam system after the end of the exam for 48 hours by entering the user panel on the first page of the system is active and register the objection (revision).

- If there is a problem, call 88953012 or send an SMS to your representatives.