



**Tehran University of Medical Sciences  
International Campus  
School of Medicine**

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## **STUDENT LOGBOOK**

**(surgery ward)**

**FOR MEDICAL STUDENTS**

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**IMPORTANT!** Your course only will be accepted if your student log book is completed and your tutor!

## How to use this logbook:

Logbook is the place where you are going to document experiences and skills you attained during your training. The logbook is divided into several sections. These instructions will help you completing those sections correctly.

- **Personnel information:** Please fill in all your personnel required in page 4. Your personnel photo should be attached to the logbook.
- **Participation report sheet in section training:** This sheet should be filled at the end of each day, signed by the instructor.
- **History taking and progress notes:** After recording the date and file number of patients and also history taking and progress note (using P or H), the student will be given A, B or C according to his or her skill, signed by the instructors.
- **Procedures:** Student's skills and procedures according to curriculum, at least on the manikin are listed in page 7. In the next page the student's procedure either on the patient or on the manikin should be recorded and evaluated and signed by the instructor using A, B or C.

- **Clinic:** Table 9 demonstrates student's activities in the clinic. The student should record date, plans and diagnosis. The instructor will evaluate student's performance using A, B or C.
- **Night shift activities report sheet:** Please in each watch write short report of important and get it signed by responsible supervisor.
- **Final evaluation:** The instructor will fill in the following sheet at the end of the course.

**The purposes are:**

- A framework for self-assessment and evaluation.
- A framework for collaborative assessment and evaluation.
- A record and display of professional goals growth and achievement.
- A foundation for career-long self-directed professional development.

**NAME:**

**STUDENT ID:**

**Cell phone:**

**E mail:**

Personal  
photo

<b>NAME OF HOSPITAL</b>	<b>WARD</b>	<b>PERIOD OF WORK</b>
	<b>surgery</b>	<b>2 months</b>
	<b>urology</b>	<b>1 month</b>
	<b>orthopedics</b>	<b>1 month</b>

**PARTICIPATION REPORT SHEET in SECTION TRAINING**

<b>Date</b>	<b>Morning Report</b>	<b>Round</b>	<b>Clinic</b>	<b>Other Matters (Please mention)</b>	<b>Responsible signature &amp; Stamp</b>

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### HISTORY TAKING & PROGRESS NOTES

Date	Patient ID	H Or P	SCORE			Responsible signature & Stamp
			A	B	C	

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**Students must have the ability to do the following:**

1	External bleeding control	10	Rectal touch
2	Use of simple surgical instruments	11	Local anesthesia
3	Suture	12	Wound dressing and bandage
4	Use of aseptic techniques	13	Wearing gloves
5	Intra venous ,muscular ,sub cutaneous & intradermal injection/IV line insertion & arterial puncture	14	Sigmoidoscopy (on manikin)
6	Abscess drainage	15	Circumcision
7	NG tube	16	Urinary catheter
8	Intubation, tracheostomy	17	LP
9	Stoll analysis for OB & OP	18	

<b>PROCEDURES</b>						
<b>Date</b>	<b>Patient</b>	<b>Model</b>	<b>SCORE</b>			<b>Responsible signature &amp; Stamp</b>
			<b>A</b>	<b>B</b>	<b>C</b>	



<b>PROCEDURES</b>						
<b>Date</b>	<b>Patient</b>	<b>Model</b>	<b>SCORE</b>			<b>Responsible signature &amp; Stamp</b>
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<b>Date</b>	<b>Patient</b>	<b>Model</b>	<b>SCORE</b>			<b>Responsible signature &amp; Stamp</b>
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**CLINIC**

<b>Date</b>	<b>Diagnosis of case</b>	<b>Examination</b>			<b>Plan</b>	<b>Responsible signature &amp; Stamp</b>
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## **NIGHT SHIFT ACTIVITIES REPORT SHEET**

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**Date:**

**Responsible signature & stamp**

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**Date:**

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Please choose one of the most interesting cases and make a detailed case report on it! The detailed case report should contain the basic information about the patient' (The present illness or complaint); the significant family or past history; the problem list; the assessment and the final solution. Please mention why you found the chosen case Interesting.

Patient's initials:

<b>Final evaluation</b>				
<b>Subject</b>	<b>Below expectation</b>	<b>Borderline</b>	<b>Meets expectation</b>	<b>Above expectation</b>
<b>History taking skills</b>				
<b>Physical examination skills</b>				
<b>Communication skills</b>				
<b>Procedure skills</b>				

**Responsible signature & Stamp**

**FINAL  
MARK**

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**Responsible signature & Stamp**

**FINAL  
MARK**

Final comment:

Please summarize your opinion and experiences gained during the course!

Thank you, Please sign below and return

Sign:

Date:

**We wish you success in your future career**

**Notes and Comments**

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